

## Meeting & Events The Spaces

**The Secret room** is located on the garden level of the hotel has natural daylight at each end and is suitable for:

Presentations

From 07.00 to 00.00 and up to 28 person's theatre style, 22 people classroom style

Champagne/canapé receptions

From 12.00 to 00.00 and up to 25 persons standing

Private dining

From 12.00 to 00.00

24 guests at one table

Conditions

This room is available for hire at £30.00 per hour minimum 3 hours

No persons in the garden after 22.00 due to licensing restrictions

**The Boardroom** is located on the ground floor of the hotel and suitable for private dining, board meetings, interviews and as a syndicate room to any of the other rooms

Private dining

From 07.00 to 00.00 and up to 10 person's

Board

From 07.00 to 00.00 10 guests at 1 table

Conditions

This room is available for hire at £15.00 per hour minimum 3 hours

No persons in the garden after 22.00 due to licensing restrictions

**The Conservatory** located on the ground floor over looks the gardens and has open access to reception

This room is suitable for Presentations:

From 12.00 to 21.00 and up to 30 person's theatre style, 22 people classroom style

Champagne/canapé receptions

From 12.00 to 00.00 and up to 40 persons standing

Private dining

From 12.00 to 00.00

32 guests at 3 tables of 8 or 24 guests at one table

Conditions

This room may not be available for hire from the 15<sup>th</sup> May to 15<sup>th</sup> September

This room cannot be hired before 12.00 and events must finish by midnight

This room is available for hire at £30.00 per hour minimum 3 hours

No persons in the garden after 22.00 due to licensing restrictions

Only persons aged 21 or over may consume alcohol on our premises